Use the text below and make the following changes:

1. Create a header with your name, Word Review Bell Ringer and Class Period.
2. Save as classperiod\_lastname\_firstname\_wpreview in Bell Ringers folder.
3. Open the Find and Replace Dialog box. Make sure Replace is selected.
4. In the Find What text box type in honor of
5. In Replace With type celebrating the marriage of
6. Click the More button, click the Format button and Select Font.
7. Set the formatting so celebrating the marriage of will have the following formats:
	1. Font = Broadway
	2. Font Style = Bold and italic
	3. Font Color = Blue from the Standard Colors
8. Select the two names (Sarah Gibbons, Michael Johnson).
	1. Underline the names so that the underline, underlines the words only.
9. Select Rushman’s Fine Dining and change to Small Caps (open the Dialog Box launcher in the Font Group).
10. Select all text except celebrating the marriage of and change the Font to Rockwell Condensed.
11. Select the first line and change the following:
	1. Font Color to Aqua, Accent 5, Darker 25%
	2. Font size to 14
12. Use the Format Painter to copy this formatting to 5th line (at seven….) and the last line (Lewiston…)
13. Select all lines and center the text both horizontally and vertically.
14. Delete all of the instructions and blank lines between the instructions and the text.

Please join us for a rehearsal dinner

in honor of

Sarah Gibbons and Michael Johnson

on March 6, 2008

at seven o’clock in the evening

Rushman’s Fine Dining

7984 East Park Avenue

Lewiston, New Hampshire